



MSCHE Team Visit

University of Puerto Rico – Mayaguez

April 10-13, 2016

Visit Schedule*

Hotel in Mayaguez: **Mayaguez Resort & Casino**
Meeting Headquarters on UPRM Campus: **Celis 202**

Thursday, April 7th *Dr. Pacheco arrives in San Juan. Dr. Morales will pick him up.*
& Friday, April 8th

AM

9:00	Dr. Pacheco, Dr. Fernández Van Cleve, and Dr. Morales will visit Isla Magueyes.
10:00-10:30	Meet with professors.
10:30-11:00	Meet with staff members.
11:00-11:30	Meet with students.
11:30-12:00	Short tour of the Island.
12:00	Lunch at Club Náutico
2:00	Return to Mayaguez

Sunday, April 10th

AM

8:00	Orientation Session (Mayaguez Resort & Casino Hotel) <ul style="list-style-type: none">◆ Introduction of team members◆ Chair's remarks<ul style="list-style-type: none">• Special nature of the visit• Confidentiality◆ Review of preliminary assignments◆ Preliminary itinerary and timetable (names)◆ Individual reports: sample report format and instructions◆ Discussion of Self-Study as the context for evaluation◆ Questions
4:00 – 6:00	Get-together with Chancellor, Deans, Dir of OIIP, Dir. of CID, Dir. of the Budget Office, UPRM-MSCHE Steering Team. Cocktail and visit MUSA
6:30	Dinner and Planning Session (Mayaguez Resort & Casino Hotel) <ul style="list-style-type: none">◆ Review of final assignments◆ Individual meetings (TBD)◆ Team meetings◆ Writing guidelines and written reports submission timeline

Monday, April 11th AM

- 8:30 – 9:00 Chair meets with Chancellor (Celis 202)
9:00 – 10:00 Team meeting with Administrative Board (Celis 202)
10:00 – 11:00 Team meeting with UPRM Self-Study Steering Team (Celis 202)
11:30 – 12:30 Team Business Lunch (Chancellor's Residence)

PM

- 1:00 – 1:45 Dr. Alonzo will meet with Prof. Lucas Avilés- Dean of Administration (Celis 008)
2:00 – 3:00 Team meeting with Academic Department Directors (Celis 116)
3:00 – 4:00 Team meeting with the presidents of Permanent Academic Senate Committees, and the president of the General Student Council (Celis 116)
4:00 – 5:00 Dr. Alonzo will meet with Drs. Suleiman and Morales- OAAIC and OMCA (Study Room Celis)
5:00 – 6:00 Team returns to hotel conference room. Assessment of tasks, preliminary feedback, discussion, etc.
6:30 – 7:30 Team dinner at hotel
8:00 – ?? Team meeting. Beginning of independent report writing

Tuesday, April 12th

AM

- 8:30 – 11:30 Dr. Alonzo will meet with Prof. Mercedes Ferrer- OIIP (Study Room Celis)
8:30-9:30 am
TENTATIVE- 9:30-10:30 am- Dr. Alonzo will meet with Mr. Angel Pacheco and Mr. Wilson Crespo (Finance and Budget Offices). (Study Room Celis)
12 Noon Team Business Lunch (Chancellor's Residence)

PM

- 1:00 – 2:00 Team meeting with academic student senators - members of the General Student Council (Celis 116)
2:00 – 5:00 Individual meetings (Celis 202)
2:00 – 3:00 Free Walk-in meetings - open to everyone (Figueroa Chapel Amphitheatre)
5:15 – 6:00 Team reconvenes at hotel conference room. Review of assignment outcomes, discussion, etc. and/or writing of reports
6:00 – 7:00 Team dinner at hotel
7:00 – ?? Team meeting. Writing and submission of reports

Wednesday, April 13th

AM

- 7:00 Breakfast and the evaluation team meets to review exit interview (**Mayaguez Resort and Casino**)
8:00 – 8:45 Chair meets with Chancellor (Celis 202)
9:00 – 10:00 Exit interview (Figueroa Chapel Amphitheatre). Oral summary for institutional representatives. Open to the entire UPRM community.

10:00 – Transport Dr. Chahin to Mayaguez Airport

10:30 (the latest) Transport members to San Juan for their return flights.

***Subject to change**